# **General Information**

# **School Motto**

Through Knowledge We Conquer



# **School Vision**

We strive to achieve excellence through the use of technology and green initiatives. We embrace the values of integrity, collaboration, respect and tolerance of diversity and honesty.

#### **School Mission Statement**

- ❖ We endeavour to: create a warm and supportive atmosphere where every learner's positive self–image is nurtured.
- We aim to: provide quality education in the classroom, on the sports field and in the cultural domain.
- We strive for: academic excellence through the use of technology and green initiatives.
- We embrace the values of: integrity, collaboration, respect and tolerance of diversity and honesty.
- Every learner will passionately work towards: promoting a positive image of the school in the community we serve.

# **School Fees**

The school fees for 2016 are R22 000.00 per child. This is payable at R2 200.00 over 10 months. There is a 10% discount should fees be paid in full by 31 March 2016. The R2000.00 deposit payable on acceptance will be deducted from the annual school fees.

# The school day

School begins at 07h40 daily. It is important for the children to arrive in good time in order to prevent them from being marked absent. Pupils who arrive late must report to the office to cancel their absenteeism as to avoid parents receiving an SMS notifying them that their child is not at school. Learners who arrive late will not be permitted to enter the first lesson as this causes disruptions to the rest of the class as well as the teacher. Late comers will have to sit in the office until the next lesson begins. If a learner is late 3 times, they will be given a detention, after two detentions further action will be taken and the parents will be called in.

# **School Times**

Monday, Tuesday, Thursday and Friday school ends at 14h30 Wednesday school ends at 13h40

#### Communication between school and home

Our main form of communication with the parents is the D6 Communicator. This can be downloaded from the website – <a href="http://www.school-communicator.com/download.php">http://www.school-communicator.com/download.php</a> onto a laptop / PC or any smart device. It will load and appear every time you start up your computer. Using the "push" technology, we will be able to send you up-to-date information about all aspects of the school and its happenings.

Once you have loaded the application onto your computer or smart device, please take a few minutes to update your details in the My Details section. This information is not published anywhere or made available to any third parties; it is simply fed back to the school to enable us to update your contact and medical aid details.

- ❖ A direct channel between school and parents;
- Up-to-date news, events, calendar, contacts, photos, and more;
- Parents receive only news that is relevant to them;
- **t** Easy to use.

Should your details (contact number, email address etc.) change during the year, please inform the school as soon as possible. It is of vital importance that the school has the correct parent contact information should we need to contact you for any emergencies.

# **Procedure for Pupils Leaving Early**

Parents are asked to co-operate regarding their children being removed from school during school hours. A letter must be delivered to the Grade Head for signing on the pupil's arrival at school. It is the responsibility of the learner to meet their parents at the office at the arranged time of leaving in order for the learner to be signed out. Please do not expect the secretaries to interrupt the school to call your child out of class. Only the learner's parent or legal guardian may sign the learner out during normal school hours. If ANYONE else is collecting your child, it is vital that written permission be given to the school.

#### **Extra-Mural Programme**

Please refer to the page titled "Extra-Mural activities" for more information. Learners are encouraged to participate in at least one activity per term.

#### **Cycle Examinations**

These examinations will be written on a regular basis throughout the year as part of a programme of continuous assessment. Learners will be given an assessment roster at the beginning of the term. It is preferable for learners who are suffering from a minor ailment to come to school to write the

examination, after which they may be taken home. If a pupil is seriously ill and misses the examination, a Doctor's note will be required.

# **End-of Term Examinations**

Examinations in all grades are written in June and November

# Medication

The school **MAY NOT** dispense any form of medication. Please ensure your child carries their own asthma pumps etc. with them. You may however ask the school to keep any special medication for your child in case of an emergency i.e. bee sting allergy.

### **Uniform Stockists**

McCullagh and Bothwell in Fourways Crossing are the official stockist of the Northriding School Uniform

#### Boys (Summer)

- ❖ Properly fitting grey flannel trousers secured with a black leather belt with traditional buckle
- ❖ A white short-sleeved shirt with the school badge on the pocket or a white long sleeve shirt with a tie.
- The school blazer or appropriate sleeveless / long sleeve school jersey may be worn if cold.

# Boys (Winter)

- Properly fitting grey flannel trousers secured with a black leather belt with traditional buckle and a white long-sleeve shirt with a top button and appropriate tie. Grey socks and black leather shoes.
- The appropriate sleeveless or long sleeve school jersey may be worn if cold. The school blazer must be worn.

#### Girls (Summer)

- Properly fitting grey flannel skirt, open-neck short-sleeve shirt with the school badge or long sleeve shirt with a top button and appropriate tie.
- White anklet socks and black school lace-up or bar shoes.
- The school blazer or appropriate sleeveless or long sleeve school jersey may be worn if cold.

#### Girls (Winter)

- Properly fitting grey flannel skirt with white anklet socks or properly fitting long grey flannel pants with black stockings
- White, long sleeve shirt with a top button and appropriate tie with black school lace-up or bar shoes.
- The appropriate sleeveless or long sleeve school jersey may be worn if cold. The school blazer must be worn.

Active Education (All)

Black school shorts and green school physical education shirt, socks and white takkies

**Absence from School** 

Absence from school must be excused by a note to your child's register teacher. Prolonged absence requires a Doctor's note.

Parents will automatically receive an SMS to advise if their child is marked absent

**Tuckshop** 

There is a tuckshop at the school. Learners will be able to purchase before school, during breaks and after school. No learner is allowed to purchase from the tuckshop during lessons

**Lost Property** 

Please can we ask that you ensure that ALL your child's belongings are CLEARLY marked with their name. The school will not be held responsible for any loss or damage.

**Textbooks** 

Textbooks will be handed to all learners on the first official day of the school year. These textbooks remain the property of the school. Any lost or damaged books must be replaced at the parents' expense.

**Code of Conduct** 

The Code of Conduct is to be signed by both learners and parents. Please return the signed copy to the school on the first day of school

**General Information** 

Please note we strongly discourage the habit of parents dropping items for pupils who have forgotten something at home. The reception area is not big enough to cater for this and it disrupts the school day. We **CANNOT** call learners over the intercom to come and collect items.

All new learners to Northriding Secondary School are to please being their Transfer cards on the first day of school

Further queries can be mailed to the following people -

Mrs Laura Walther Admissions / Finance admin@nrhs.co.za

Mrs Avelynne Jordan General Information <u>frontoffice@nrhs.co.za</u>